



WPFOSS LIMITED | +254 722 334 188 | hello@wpfoss.com | www.wpfoss.com

Position: CPA / Accountant

Remote

<https://wpfoss.com>

About WPfoss

WPfoss Limited is a digital agency based in Nairobi, Kenya, building fast, mobile-ready, and M-Pesa integrated websites for businesses across Africa. We specialize in web development, e-commerce, automation, lead generation systems and google workspace. Our team thrives on innovation, performance, and measurable results. Visit our website www.wpfoss.com for more information.

Overview

We're looking for a professional **CPA / Accountant** to oversee financial management, compliance, and reporting at WPfoss. You'll ensure fiscal accuracy, optimize cash flow, and provide insights that guide executive decisions.

Key Responsibilities

- Maintain general ledger and financial statements.
- Prepare monthly, quarterly, and annual financial reports.
- Handle tax filing, payroll processing, and statutory compliance.
- Track budgets, expenses, and profitability of client projects.
- Support audits and maintain internal financial controls.
- Recommend financial process improvements and cost efficiencies.

Qualifications & Skills

- CPA(K) certification or equivalent professional qualification.
- Minimum 2 years of professional accounting experience.
- Proficiency in QuickBooks, Zoho Books, or similar systems.
- Deep understanding of tax, compliance, and financial reporting standards.
- Analytical, ethical, and detail-oriented mindset.

Work Terms

- Employment type. Full-time, permanent.
- Location. Remote.
- Working hours. 9AM-5PM
- Probation. 3 months.
- Performance reviews. Formal review at 3 months and thereafter every 6 months.
- Notice period. 1 month by either party during or after probation.
- Equipment. Candidate must provide a laptop and reliable internet. The company provides access to necessary cloud services and development servers.
- Benefits. Competitive salary.
- KPIs. Timely delivery of assigned projects, uptime and performance metrics, code quality, client satisfaction scores.

Core Values

- **Candor:** Speak clearly, work transparently, and respect feedback.
- **Collaboration:** Partner with teams and clients to deliver top-quality solutions.
- **Innovation:** Constantly seek better, faster, and more efficient ways to build.

- **Ownership:** Deliver projects with accountability from start to finish.

Application Instructions

Apply through our website: <https://wpfoss.com/careers/>

Fill the form and wait for a response from our team.