



WPFOSS LIMITED | +254 722 334 188 | hello@wpfoss.com | www.wpfoss.com

CPA Internship Opportunity at WPfoss

Remote | Department: Accounting & Finance

<https://wpfoss.com>

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Overview

We're looking for a diligent CPA Intern to support our finance and accounting operations. This internship provides hands-on exposure to real business financial processes, tax preparation, and internal reporting for a growing digital agency.

Key Responsibilities

- Assist in recording and reconciling daily financial transactions.
- Help prepare financial statements, invoices, and receipts.
- Support tax filings and compliance documentation.
- Work with management to track project costs and expenses.
- Maintain accurate and organized accounting records.
- Participate in audits and internal financial reviews.

Qualifications & Skills

- Pursuing CPA certification or recently completed coursework.
- Strong grasp of accounting principles and financial accuracy.
- Proficient in Google Sheets or accounting software .

- Analytical, detail-oriented, and ethical.
- Strong communication and documentation skills.

Internship Terms

- **Location:** Fully remote
- **Working Hours:** 9:00 AM – 5:00 PM
- **Duration:** 3 months
- **Probation:** 1 month
- **Performance Review:** At the end of the internship, performance will be evaluated and opportunities for continued engagement may be discussed.

Core Values

At WPfoss, we work guided by values that define how we operate:

- **Candor:** We communicate with honesty, clarity, and respect.
- **Collaboration:** We win as a team by helping each other succeed.
- **Innovation:** We embrace new ideas and technologies to stay ahead.

Important Notes

- **Confidentiality & Ethics:** Interns must adhere to WPfoss's confidentiality policy and demonstrate professionalism at all times.
- **Tools & Equipment:** You'll need your own laptop and a reliable internet connection. WPfoss does not provide equipment during internships.

Application Instructions

Apply through our website: <https://wpfoss.com/interns/>

Fill the form and wait for a response from our team.